



Board of Trustees Meeting
October, 16, 2023
Minutes

I. CALL TO ORDER AND AGENDA REVIEW - Lou Gaydosh, Acting President

Sunshine Law Obligations were met.

Call to order 7:00 pm

II. ROLL CALL - Megan Mink, Acting Secretary

Present:

Mayor's Rep. J. Marchal	Y
Superintendent's Rep. J. Stumpf	Y
President J. Guerin	N
Treasurer L. Gaydosh	Y
Secretary S. Saul	N
T. Michalowski	N
M. Mink	Y

III. MINUTES - Megan Mink, Acting Secretary

Minutes of September, 18, 2023 accepted as presented

Motion: L. Gaydosh

Second: J. Marchal

Motion to approve the minutes carried.

IV. PUBLIC PORTION

Nothing to report.

V. CORRESPONDENCE - Nancy Shah, Director

A. Sticky Books

B. HVAC Quote - Air Group \$235,915

C. Kanopy Changes - possibly less services

D. Madison Friends Request - Use of Akhory room for meetings in winter months

1. Only Wednesday morning could be accommodated

VI. TREASURER'S REPORT - Lou Gaydosh, Treasurer

Treasurer's Report as of September 30, 2023 accepted as presented.

A. Outstanding Commitments: \$25,174.96

B. Account Balance: \$380,972.84

Motion: J. Marchal

Second: M. Mink

Motion to accept the Treasurer's Report carried unanimously.

VII. CONSIDERATION OF EXPENSES - Lou Gaydosh, Treasurer

Expenditures as of October 16, 2023 accepted as presented.

\$25,174.96 from Regular

\$0.00 from Sun

\$0.00 from Love

\$0.00 from Cunningham

\$0.00 from Special

Total: \$25,174.96

Motion: J. Marchal

Second: M. Mink

Motion to pay the Library's bills carried unanimously.

VIII. DIRECTOR'S REPORT - Nancy Shah, Director

Director's report accepted as presented.

- Roof has plenty of life left. Minor repairs this year with annual gutter and flat roof cleanout.
- HVAC showing age. Workroom is drafty. Recommended replacement over the next few years. Estimated cost \$235,915.
- End of October the Borough reports the cost of health insurance and services. Then 2024 budgets will be finalized.
- Felix Vallovera was promoted from part-time Library Assistant to the open Library Assistant for Technology position.
- PT Tech Help position will be absorbed into the Library Assistant for Technology role.
- Looking for help specifically in the children's room.
- Meeting with MAIN later this week to address computer issues.

- New printing vendor, more secure - one time start up costs in 2024 (annual fee).
- The Environmental Commission shared advice on moving forward with an exterior project at the library. They are open to learning more about the project.
- New Friends of the Library organization will be ready for the annual fundraising appeal in December.

IX. PERSONNEL COMMITTEE - Lou Gaydosh, Chairperson

A. Resolution to hire Felix Vallovera to F/T Library Assistant for Technology

B. Update on technology-related staff responsibilities

Motion: L. Gaydosh

Second: J. Marchal

Motion carried unanimously.

X. POLICY COMMITTEE

A. Nothing to report

XI. PLANNING COMMITTEE

A. Cooperative Pricing System Agreement

Motion: J. Marchal

Second: M. Mink

Motion carried unanimously.

XII. OLD BUSINESS - Lou Gaydosh, Acting President

A. Updated Children's Room Proposal

Decision tabled until November

B. Banking RFP

XIII. NEW BUSINESS - Lou Gaydosh, Acting President

2024 Holiday Closures

Motion: L. Gaydosh

Second: M. Mink

Motion to approve holiday closures carried unanimously.

2024 Meeting Schedule - 3rd Monday of the month

Motion: J. Marchal

Second: L. Gaydosh

Motion to approve meeting schedule carried unanimously.

XIV. EXECUTIVE SESSION

No executive session.

XV. ADJOURNMENT

Motion: L. Gaydosh at 7:29 pm

Second: J. Marchal

Motion to adjourn carried unanimously.