



FLORHAM PARK FREE PUBLIC LIBRARY
BOARD OF TRUSTEES

June 19, 2023
MINUTES

I. Call to order: @ 7:00 pm

Sunshine law obligations met.

Present:

Mayors Rep (J. Marchal)	Y
School Board (J. Stumpf)	Y
N. Araveczech Shah (Director)	Y
L. Gaydosh	Y
J. Guerin	Y
T. Michalowski	Y
M. Mink	Y
S. Saul	Y

II. Motion to approve Minutes of May 15, 2023 meeting as presented.

Motion: L. Gaydosh; Second: J. Stumpf
Motion carried unanimously.

III. Correspondence:

A. Letter from Gregory Ralph, Architect proposal for Children's Room .

IV. Treasurer's Report:

A. Motion to accept Treasurer's Report as of June 19, 2023 as presented.

1. Monthly Expenses: \$22,804.73
2. Account Balance: \$371,445.83

Motion: J. Guerin; Second: J. Stumpf
Motion carried unanimously.

V. Consideration of Expenditures:

A. Motion to approve Expenditures as of June 19, 2023 as presented:

\$ 22,804.73 from Regular
\$ 0.00 from SUN
\$ 0.00 from LOVE
\$ 0.00 from Special
Total \$ 22,804.73

Motion: J. Guerin; Second: J. Stumpf
Motion carried unanimously.

VI. Director's Report:

A. Director's Report accepted as presented.

1. Facility update: birds nesting may require some roofing repair; Children's Room renovation proposal; stained glass window repaired
2. Human Resources: Nancy working on mid-year check in; NJLA Annual conference
3. Library Policy: Personnel committee working on updating Personnel Handbook
4. Planning: draft survey for new strategic plan
5. Friends of the Library: old Friends dissolving; new Friends filing for 501c3 status
6. Programming & Community Outreach: mailer and town update sent out; summer reading kick off tomorrow
7. Digital Resources: Libby app extras difficult to access; looking at adding digital WSJ/NYT access

VII. Personnel Committee:

- Two part-time assistants initial trial period ends 7/3/23. Recommend to approve one and extend probation for another three months for the other assistant.
- Resolution #2023-13 Approving Vacation Time for Kimberly Bordenabe

Motion: J. Guerin; Second: T. Michalowski
Motion carried unanimously.

VIII. Policy Committee:

No report.

IX. Planning Committee:

- A. Review of proposal from Gregory Ralph Associates
- B. Draft strategic planning survey—approved with two edits

Motion: J. Guerin; Second: L. Gaydosh
Motion carried unanimously.

X. Old Business:

No old business.

XI. New Business:

- Resolution 2023-14 Authorizing Officers of the Library Board of Trustees to sign checks, transfer authorizations, and any additional documents required to conduct banking and bill payments for the Florham Park Library.

Motion: J. Stumpf; Second: T. Michalowski
Motion carried unanimously.

- Resolution 2023-15 [need corrected title]

Motion: J. Stumpf; Second: T. Michalowski
Motion carried unanimously.

XII. Adjournment

Motion to adjourn meeting at 7:45 pm.

Motion: J. Guerin; Second: M. Mink
Motion carried unanimously.

Respectfully submitted,
Stacy Rosen Saul