



FLORHAM PARK FREE PUBLIC LIBRARY
BOARD OF TRUSTEES

December 19, 2022
MINUTES

II. Call to order:

Sunshine law obligations met.

Present:

Mayors Rep (J. Marchal)	Y
School Board (J. Stumpf)	N
N. Aravec Shah (Director)	Y
D. Rose	Y
L. Gaydosh	Y
J. Guerin	Y
T. Michalowski	N
S. Saul	N

Meeting called to order at 7:00.

Public Comments: None.

II. Motion to approve Minutes of November 21, 2021 meeting as presented.

Motion: J. Guerin

Second: J. Marchal

Motion carried unanimously.

III. Correspondence:

- A. Letter (and \$600.00 check) from Independent Thrift Shop, Kings Road, Madison in support of Library mission.
- B. Letter from L. Bremmer expressing thanks for Drumming for Wellness class.

IV. Treasurer's Report:

- A. Motion to accept Treasurer's Report as of November 30, 2022 as presented.

- 1. Monthly Expenses: \$39,195.69
- 2. Account Balance: \$318,922.60

Motion: L. Gaydosh

Second: D. Rose

Motion carried unanimously.

V. Consideration of Expenditures:

- A. Motion to approve Expenditures as of December 19, 2022 as presented:

\$ 39,195.69– Regular account
\$0.00- Uncategorized expense
\$0.00– Sun account
\$0.00- Special account
\$0.00- Love account
\$39,195.69 – Total

Motion: J. Guerin

Second: L. Gaydosh

Motion carried unanimously.

VI. Director's Report:

See Director's Report of December 19, 2022; Director's Report accepted as presented.

VII. Personnel Committee:

Motion to approve Weekend Compensation policy.

COMPENSATION TIME

Saturday Compensation

Compensation time is earned when a full-time employee works a Saturday full-day shift. The earned day time may be taken as one full-day or as 2 half-days;

Sunday Compensation

A full-time employee who works a scheduled Sunday shift will earn compensation time at a 1.5 times rate for each Sunday hour worked. Those employees have the option to work additional hours during the week leading up to the Sunday work (adding up to an additional 2.5-4 hours, depending on the Sunday work) and earn a full day off, or use the Sunday time for a partial day off after it is earned.

All Compensation

The compensation time may be taken:
in anticipation of a weekend shift during the Monday-Friday of the week immediately preceding the weekend shift, OR during the next 8 weeks following the weekend shift worked.

Compensation time not used by the end of the 8 weeks following a weekend shift will be forfeited. The employee must schedule the compensation time with the Director or their designee. With advance approval of the Director or their designee, compensation time may be used to pay back borrowed sick or personal days

Motion: L. Gaydosh

Second: D. Rose

Motion carried unanimously.

VIII. Policy Committee:

Motion to approve renewal of Circulation policy for period of 4 years.

Motion: J. Guerin

Second: J. Marchal

Motion carried unanimously.

IX. Planning Committee:

1. Motion to approve 2023 Library budget

Motion: D. Rose

Second J. Guerin

Motion carried unanimously.

X. Old Business:

Discussion of unruly patron's response to suspension.

XI. New Business:

No new business.

XII. Adjournment

Motion to adjourn meeting at 7:25 pm.

Motion: L. Gaydosh

Second: J. Guerin

Motion carried unanimously.

Respectfully submitted,
Louis R. Gaydosh